

DuBose Bands Private Lesson Academy

LESSON AGREEMENT

This agreement is made between the DuBose Bands Private Lesson Academy, _____, hereby known as "Private Instructor" and _____, hereby known as "Student/Parent". The agreement covers private lesson instruction for the Private Student as a part of the DuBose Bands Private Lesson Academy for the 2016-2017 school year.

I. SCHEDULING

- i. Student/Parent, Private Instructor and the DuBose Bands Private Lesson Academy confirm that the agreement shall begin on the date of enrollment and continue until the end of the 2016-2017 DuBose Bands Private Lesson Academy on April 3rd, 2017. This policy remains in place unless the Private Student completes a drop request form to withdraw from the DuBose Bands Private Lesson Academy prior to this date.
- ii. Student/Parent agrees that if he or she requests to withdraw from the DuBose Bands Private Lesson Academy at any time a minimum of two-weeks notice must be given to both the Director and the Private Instructor and lessons must continue until the two-week notice is fulfilled. A drop-request form must be filled out and turned into the Director at this time. Failure to submit required two-week notice of withdrawal with drop-request form will result in a \$50 cancellation fee.
- iii. Student/Parent agrees to attend a minimum of one lesson per week for the duration of the 2016-2017 DuBose Band Private Lesson Academy.
- iv. Student/Parent, Private Instructor and the DuBose Bands Private Lesson Academy agrees to schedule lesson/masterclass/studio space on Mondays from 3:30pm-8:00pm. All scheduling will be done with the approval of the Director of the DuBose Bands Private Lesson Academy. All instruction must promptly end at 8:00pm every Monday.

II. CANCELLATION & MAKEUP LESSONS

- i. Private Instructor agrees to provide at least 24-hour notice of a cancelled lesson or masterclass. If he or she misses a lesson or masterclass under any circumstance, the lesson or masterclass will be made up within one month and compensation policies will be followed as usual.
- ii. Student/Parent agrees that if he or she misses a lesson under any circumstance private lesson fees are still due and the lesson will be made up only if the instructor was given at least 24-hour notice of the initial cancellation. Make-up lessons will not be given with less than 24-hour notice of initial lesson cancellation (with exception to emergency situations discussed below).
- iii. Private Instructor and Student/Parent agrees that if he or she and/or the private student miss a lesson due to inclement weather or severe emergencies the lesson will be made up within the same month.

- iv. The Student/Parent, Private Instructor and the DuBose Bands Private Lesson Academy agree to follow the schedule, weather and absence policies of DuBose Middle School and Dorchester School District 2.
- v. Noting the policies regarding cancellations and makeup lessons, no refunds will be issued under any circumstance.

II. COMPENSATION

- i. Private Instructor reserves the right to set his or her own competitive private lesson rates for both half hour and full hour private lessons. The Private Instructor reserves the right to collect compensation on either a per lesson basis or on a monthly tuition basis.
- ii. Private Instructor agrees to collect private lesson compensation in advance and is personally responsible for financial interactions with the student and/or parent.
- iii. Student/Parent agrees to pay Private Instructor in advance of the lesson, following the compensation policy of the Private Instructor.

III. MISCELLANEOUS

- i. Private Instructor agrees to provide high quality music instruction to all students, both in the masterclass and private lesson settings.
- ii. Student/Parent, Private Instructor and the DuBose Bands Academy of Music agree to remain professional, courteous and respectful at all times.
- iii. Private Instructor agrees to provide all pedagogical materials for masterclasses and private lessons.
- iv. Student/Parent agrees to purchase all required personal materials for private lesson instruction (i.e. instrument, reeds, method books, solo repertoire, etc.) per the Private Instructor's recommendation.
- v. Student/Parent, Private Instructor, and the DuBose Bands Private Lesson Academy agree to follow all federal guidelines regarding music copyright.
- vi. Student/Parent, Private Instructor, the DuBose Bands Private Lesson Academy acknowledge that the use of facilities is for instructional purposes only and any damage done to facilities and/or equipment of DuBose Middle School will be charged to the offending party and handled via the Dorchester School District 2 policies.

LESSON AGREEMENT SIGNATURE FORM

By signing below, I agree to all terms and conditions of the DuBose Bands Private Lesson Academy Agreement:

Student Name

Instrument

Grade

Parent/Legal Guardian Name

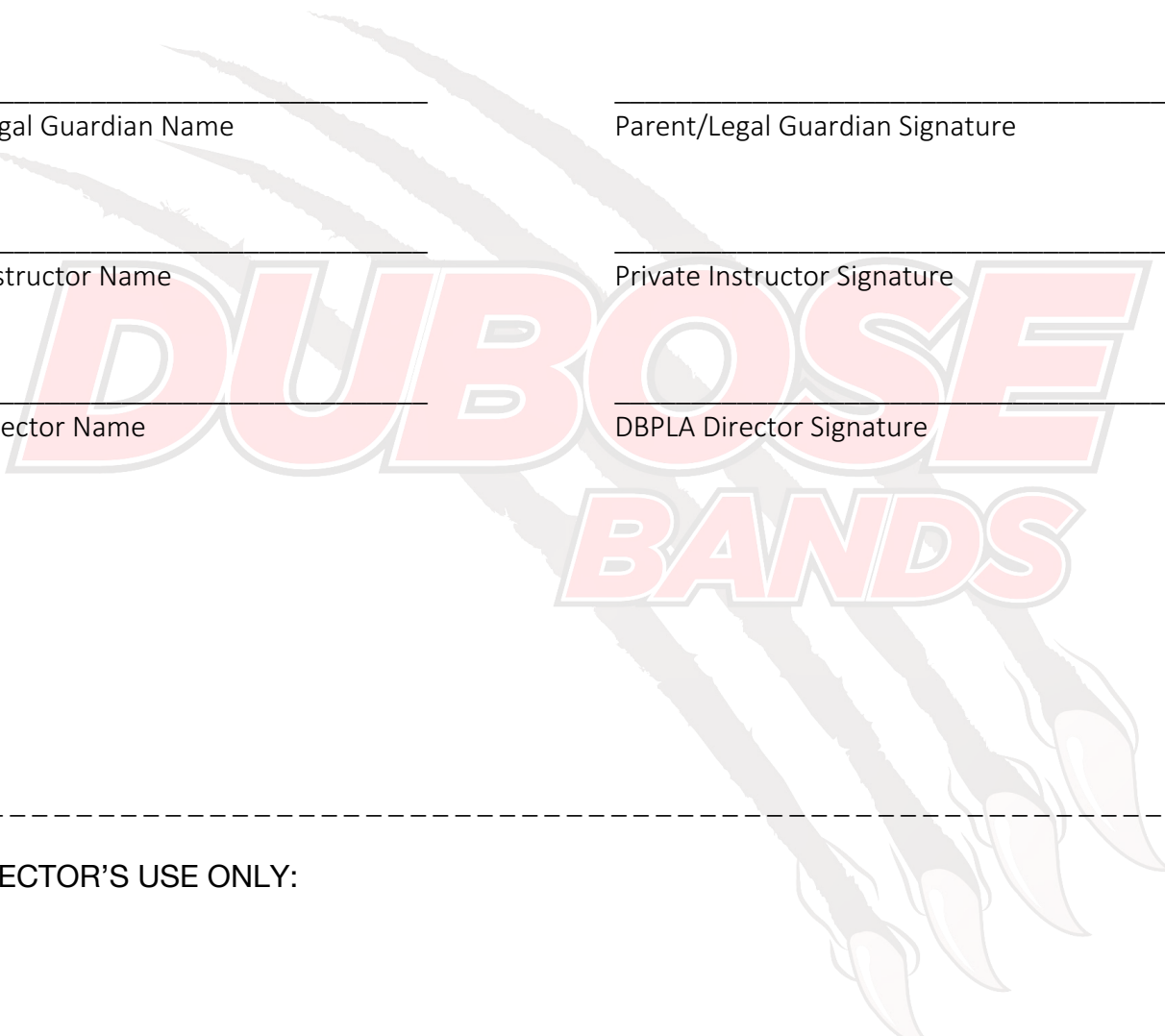
Parent/Legal Guardian Signature

Private Instructor Name

Private Instructor Signature

DBPLA Director Name

DBPLA Director Signature



FOR DIRECTOR'S USE ONLY:

Date of Student Enrollment

Date of Final Lesson

Date of Initial Lesson

Date of Student Cancellation (if applicable)

Drop-Request Form Submitted Y/N

Cancellation Fee Charged Y/N